

who is fast training?

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# our philosophy

fast training is a Luxembourg-based group of like-minded people who believe that management and technical training can make an important difference to companies and to individuals.

We believe that training your people will make your company more efficient, more effective and more profitable.

We believe that listening to our customers is the only way to give them what they need.

We believe:  
“The world is changing fast. Big will not beat small anymore. It will be fast beating slow.”

Rupert Murdoch (Chairman and CEO of News Corp.)

# our quality

We are passionate about training. It is a passion that causes us to strive for consistently high quality. Quality in the training we deliver; quality in the trainers we use and quality in terms of course content, course delivery and course materials.

fast training has a rigorously enforced Quality Assurance Procedure that covers every aspect of our work. It covers trainer selection, course content, presentation style, multi-level evaluation and ongoing development and review. We observe and evaluate our trainers on a regular basis and we review, check and develop our products, to ensure that we provide the highest standards of courses and programmes.

fast training believes that we can help our clients achieve their company goals by feeding their talent with the highest quality training. And in the spirit of complete transparency, we provide clear and honest feedback on our processes to all our clients, every time.

# our services

**training** Our core business is training; from management and soft skills training, to technical financial services training and specialist high-level courses. We also provide certificated and customised training programmes. We have a wide range of off-the-shelf courses, but our main strength lies in listening to our clients and creating just the right course to fulfil their specific training needs. Come and talk to us! We listen.

From Training Needs Analysis, to the design and implementation of in-house branded development programmes, fast training is here to help you. Our no-nonsense approach is designed to make you money and to save you money – an essential part of making sure your business runs smoothly, efficiently and profitably.

## consultancy

**HR audit** Like any other function, the performance and contribution of HR should be audited regularly. Our professional HR experts can audit your HR function at a strategic and/ or a tactical level and can focus on any aspect in response to your HR needs. We can look at processes and procedures on an operational basis, or take a more high-level approach looking at set-up and structure in response to your specific requirements.

Our professional coaches develop an individual's skills and knowledge in order to improve their **coaching** job performance. The intensity of coaching sessions leads to a very high level of engagement from the person being coached, which translates to a quantifiable return on investment for both the individual and the company.

**methodology** Our approach is simple: learning with all your senses! fast training courses are unique and our methodology is based on experiencing, practising and reflecting. Depending on the topic, our courses are filled with exercises, questionnaires and interactive role-plays. We combine the right methods to achieve the best results. We feel that adult education has to focus on the potential and skills of the participants and adapt to their way of learning. With this in mind, our participants will be able to transfer their knowledge into their day-to-day work and life.

HR professionals recognise that the real driver of value in your company are the talented, motivated people you employ. fast **talent management** training's professional Talent Management Service can assist you in the retention and development of your employees to ensure that you get the best out of them, and that they can always expect the best from you.

# our promise

Our promise is simple:  
We promise to deliver the highest quality training, delivered  
by the highest quality trainers, in a form and at a time that  
is suited to you.

Our promise is based on our experience with a broad range  
of prestigious clients across the private and public sectors.

As we say, it's simple.  
Our promise comes from our people.  
Our people promote partnerships.  
Our partnership with you produces productivity.  
Your productivity produces profits.

# our values

**f**ocused

**a**ffordable

**S**traightforward

**t**ailored

fast training  
34, avenue Victor Hugo  
L-1750 Luxembourg  
Tel: +352 225599 1  
Fax: +352 225599 99  
[www.fasttraining.eu](http://www.fasttraining.eu)  
[info@fasttraining.eu](mailto:info@fasttraining.eu)

fast  
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